

Children's Therapy and Family Resource Centre

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Inclusion Checklist

Information adapted from the website: www.circleofinclusion.org

1. A variety of age appropriate materials and learning tasks are offered. Time to explore.
2. Activities are presented with a focus on the child's goals from their IFSP (Individual Family Service Plan).
3. Adults pre plan for success.
4. Adults vary child's positioning as appropriate.
5. Physical care is presented in a functional and age appropriate manner.
6. Adults use material cues if necessary and fade back as appropriate.
7. Adults use effective prompts for age group and learning tasks.
8. Presentation of new material may need to be repeated. Visual and verbal reminders are needed often.
9. Children's attention span is accommodated. Adults are aware. Planning is done ahead of time.
10. Practice of new skills is encouraged.
11. Transitions are smooth flowing and presented in creative ways.
12. Positive discipline is used with problem behaviour.
13. Children are allowed plenty of time to respond.
14. Separate emotion from behaviour management. Separate behaviour from the child.
15. Comments are positive, sincere and enthusiastic.
16. Adults encourage social interactions amongst peers.
17. Adults invite peers to work with the child with special needs.
18. Adults answer questions about disabilities and educate in a simple age appropriate way.
19. Respect is conveyed for the children. Feelings are shared.
20. Adults assist with communication around thoughts and feelings on behalf of the child with a special need.
21. Adults point out similarities among children.
22. Adults invite peers to interpret non-verbal communication.
23. Adults encourage communication.
24. Adults provide assistance without participating in child to child interactions.

Inclusion Checklist (continued)

25. Adults arrange for choice making.
26. Helpers are utilized for daily routines.
27. Children's strengths are capitalized on.
28. Incidental teaching is utilized.
29. Staff "checks in" with each other. Switches happen if necessary.
30. Expectations are clear and stated in simple age appropriate ways.
31. Consistent strategies are used – everyone should be on the same page
32. Family is included and communicated with about the care of their child. Provide positive feedback daily.
33. All of the learning styles are included when presenting new ideas/activities.
34. Flexibility is considered and utilized with guidelines, limits, and routines.